

Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon



REQUEST FOR QUOTATION

REPRESENTATION EXPENSES (ORS)

Purchase Request No. 2025-08-2163
Approved Budget for the Contract: £ 250,000.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of <u>Representation Expenses (ORS)</u> to apply the sum of <u>Two Hundred Fifty Thousand Pesos Only (P 250,000.00)</u> inclusive of VAT, being the <u>Approved Budget for the Contract (ABC)</u>, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION	
1	lot	Representation Expenses	
		1. Meals for Meeting	
		Snacks P100.00	
		Lunch P150.00	
		2. Meals for Seminar Workshop/MOA Signing	
		Breakfast P150.00	
		Snacks P150.00	
		Lunch P220.00	
		3. Commemoratives / Tokens / Gift Voucher	
		4. Overflowing Coffee/ Pica-pica and etc.	
		*per billing	

1. The quotation-n must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: slsuprocurement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEY C. ZABELLA
Director, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519



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REQUEST FOR QUOTATION

	nd-User:		Date:	Date:	
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Item #	Qty.	Unit	ITEM/S DESCRIPTION	Unit Pri	ce Total Cost
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	1	100	Meals for Meeting		
			Snacks P100.00		
			Lunch P150.00		
			Meals for Seminar Workshop/MOA Signing		
			Breakfast P150.00		
			Snacks P150.00		
			Lunch P220.00		
			3. Commemoratives / Tokens / Gift Voucher		
			4. Overflowing Coffee/ Pica-pica and etc.		
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Delivery After havin			PRE STF ed your Genaral Conditions, We quote you on the item(s) at prices note above. If the s	Warranty: Price Validity space of providec on the Delivery Period, Warra	
ic means tha	t i concur w/ t	ne rerms &	Conditions specified by SLSU Procurement Office.		
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